

**Planning**

**Project Description**

FOR OFFICE USE ONLY:      Version # \_\_\_\_\_      APP # \_\_\_\_\_

**Background - 4970.10.3(d)(1)**

The North Lake Tahoe Recreation Access Plan (NLTRAP) is intended to resolve current and pending recreational issues and conflicts and establish recreational patterns of use and opportunities in the North lake Tahoe area. The plan is being developed in the context of regional strategic planning to provide a range of recreation features, facilities and opportunities on public land through lower-level strategic planning. Public recreation, tourism, and water quality are to be considered during the community-driven and consensus based decision making process to establish objectives.

North Lake Tahoe consists of the eastern portion of Placer County and encompasses the towns and areas in between Tahoma, Tahoe City, Kings Beach and Truckee. North Lake Tahoe is a world class recreation destination that draws large numbers of users in all seasons of the year. Users include Snowmobiles, snow bikes, tracked vehicles, backcountry and nordic skiers, fat tire bicyclists and snowshoers in the winter and motorcycle, ATV, mountain bikers, equestrians, trail runners, and hikers in the summer. The recreation areas primarily fall on US Forest Service and California State Park land while most access points lie adjacent to County or State roadways. As competing recreation access demands and recreational activities on public lands increase in intensity, the need to balance competing uses and interests becomes more imperative. There is a need to manage opportunities so that they best contribute to the recreation economy while supporting social and environmental values and so that the growing number of user conflicts are minimized. The number of users has been increasing and the current access infrastructure is inadequate to handle the load. This leads to issues and conflicts including overcrowding of current trail heads and an increase in the use of impactful or illegal locations.

Without recreational strategic planning, conflict among resource users will be exacerbated and access, recreational and conservation management issues will continue to remain controversial and unresolved. The intent of the plan is to collect data via manual counts, surveys, and electronic “big” data and use this to identify the demand for different user groups to access different resources and areas. Once these “hot spots” are identified, the plan will come up with potential solutions to enhance and improve the access in these areas. Future projects would then be able to tier off of this plan to construct the improvements.

There are numerous groups who are invested in the recreation access in North Lake Tahoe and the plan would utilize the input and knowledge of these groups by partnering with them throughout the process. Some of the key partners include the Tahoe Regional Planning Agency (TRPA), Town of Truckee, Tahoe City Public Utility District (TCPUD), North Tahoe Public Utilities District (NTPUD), Northstar Community Services District (NCSD), Tahoe Backcountry Alliance (TBA), Sierra Snowmobile Foundation (SSF), Tahoe Mountain Bike Association (TMBA), Tahoe Rim Trail Association, and others.

**Project Description - 4970.10.3(d)**

**List of Project Deliverables - 4970.10.3(d)(2)**

Provide a list of Project Deliverables the Applicant proposes to undertake

#	Project Deliverable Description
1.	Task 1: Project Management and Public Outreach Deliverables <ul style="list-style-type: none"> <li>• Monthly progress reports and schedules</li> <li>• Memorandum that synthesizes the results of the meeting, an action items to be complete by</li> </ul>

	identified parties prepare by Consultant and distribution to all attendees
2.	Task 2: Existing Conditions Analysis Deliverables: <ul style="list-style-type: none"> <li>• A memorandum or draft report section that summarizes the outcome of mapping and data gathering effort</li> <li>• Base Map in GIS for</li> </ul>
3.	Task 3: Report Preparation Deliverables: <ul style="list-style-type: none"> <li>• Draft copies of the Plan</li> <li>• Meeting presentation materials, and a summary synthesizing the results of the meeting, an actions items to be completed by identified parties</li> <li>• Final copies of the Plan in electronic and paper form.</li> </ul>
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**Relation of Proposed Project to OHV Recreation - 4970.10.3(d)(3)**

North Lake Tahoe is a world class recreation destination that draws large numbers of users in all seasons of the year. Users include Snowmobiles, snowbikes, tracked vehicles, backcountry and nordic skiers, fat tire bicyclists and snowshoers in the winter and motorcycle, ATV, mountain bikers, off-road vehicles, equestrians, trail runners, and hikers in the summer. The recreation areas primarily fall on US Forest Service and California State Park land while most access points lie adjacent to County or State roadways. As competing recreation access demands and recreational activities on public lands increase in intensity, the need to balance competing uses and interests becomes more imperative. There is a need to manage opportunities so that they best contribute to the recreation economy while supporting social and environmental values and so that the growing number of user conflicts are minimized. The number of users has been increasing and the current access infrastructure is inadequate to handle the load. This leads to issues and conflicts including overcrowding of current trailheads and an increase in the use of impactful or illegal locations.

This project intends to study the multiple user groups including where they travel and where they access these locations. OHV users and human powered users alike have expressed frustration at the lack of formalized access points or the inadequate nature of these places. This lack of infrastructure leads to users finding their own access points that are primarily illegal or impactful to local residents and the environment. The project would identify locations that are in need of established formal trailheads and facilities for OHV users with the intent to create access points that are less impactful to neighborhoods.

**Statement of Activities - 4970.10.3(d)(4)**

Task 1: Project Management and Public Outreach

1. Invoicing and Progress Reports – Prepare the monthly progress reports, invoices and billing
2. Project Coordination – An initial meeting with the County and Stakeholders will be organized to establish study goals and objectives. Coordination with the County project manager and staff will be ongoing throughout the project
3. Public Outreach – Lead, direct and monitor public outreach products including preparing for and attending County and Public Meetings (3 Meetings with the County and 1 public meeting and 1 charrette – one at commencement of work and one presenting results of work)

**Task 2: Existing Conditions Analysis**

1. Intrinsic Qualities Mapping – Consultant will work the County staff to develop GIS base mapping. Base mapping will include aerial, parcel, topographic, land use, hydrographic basis, parkas and recreation data layers, as well as available Tahoe Regional Planning Agency vegetation and suitability data layers to express the existing qualities of the improvements, amenities and attractions.
2. User Data Gathering – Consultant will work with County to collect user data at key hub locations throughout the plan area. This data will consist of user counts, surveys as well as acquisition of data from activity tracking software.
3. Existing Conditions Report – Consultant will provide a draft of the Existing Conditions data gathering section of the report. This report will inform the remaining tasks for further analysis of specific zones.

**Task 3: Report Preparation**

1. Draft Report – Prepare draft report including graphics and illustrations. The report will include conceptual design level outline for access improvements, concept layouts, cost estimates, right of way needs, plan view, and cross sections. It is anticipated that the project report will not exceed 11x17 and will not include large format plots. The Plan will include an implementation component that will serve as a dynamic document to guide stakeholders in cooperatively funding and implementing the projects identified in the Plan. The implementation component will include a description of current available funding streams and a discussion of possible alternative and or additional options for funding. It will also include short term and long term stakeholder goals and objectives.
2. Stakeholder & Public Input – There will be a work session with the stakeholder group to review the Draft Plan. It will be an opportunity to ensure the document will successfully communicate the content of the plan to others. Afterwards a meeting will be hosted to present the Draft Plan to the public and gather input.
3. Final Summary Preparation, Review & Presentation – The consultant will coordinate with County and stakeholder group to review comments and create a strategy for preparing the final Plan that incorporates relevant information from the public workshop. The plan will be revised and made available in electronic and paper form

**List of Reports - 4970.10.3(d)(5)**

- Monthly progress reports and schedules
- Memorandum that synthesizes the results of the initial meeting, and action items to be completed by identified parties prepared by Consultant and distribution to all attendees
- A memorandum or draft report section on existing conditions assessment that summarizes the outcome of mapping and data gathering effort
- Base Map in GIS format and pdf of intrinsic qualities mapping effort
- Draft copies of the Plan
- Meeting presentation materials, and a summary synthesizing the results of the public meeting, and actions items to be completed by identified parties
- Final copies of the Plan in electronic and paper form.

**Timeline for Completion - 4970.10.3(d)(6)**

Attachment Title	Attachment
Plan Schedule	<a href="#">22263_0_Project Schedule.pdf</a>

**District and County Information**

**California State Senate Districts**

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Senate district(s).

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**California State Assembly Districts**

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**California Congressional Districts**

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (<https://www.govtrack.us/congress/members/CA>) in your browser to determine the Congressional district(s).

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**County**

Select one or more of the California Counties where the proposed project activities will occur.

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| <input type="checkbox"/> Contra Costa      | <input type="checkbox"/> Del Norte     | <input type="checkbox"/> El Dorado   | <input type="checkbox"/> Fresno          | <input type="checkbox"/> Glenn      | <input type="checkbox"/> Humboldt       |
| <input type="checkbox"/> Imperial          | <input type="checkbox"/> Inyo          | <input type="checkbox"/> Kern        | <input type="checkbox"/> Kings           | <input type="checkbox"/> Lake       | <input type="checkbox"/> Lassen         |
| <input type="checkbox"/> Los Angeles       | <input type="checkbox"/> Madera        | <input type="checkbox"/> Marin       | <input type="checkbox"/> Mariposa        | <input type="checkbox"/> Mendocino  | <input type="checkbox"/> Merced         |
| <input type="checkbox"/> Modoc             | <input type="checkbox"/> Mono          | <input type="checkbox"/> Monterey    | <input type="checkbox"/> Napa            | <input type="checkbox"/> Nevada     | <input type="checkbox"/> Orange         |
| <input checked="" type="checkbox"/> Placer | <input type="checkbox"/> Plumas        | <input type="checkbox"/> Riverside   | <input type="checkbox"/> Sacramento      | <input type="checkbox"/> San Benito | <input type="checkbox"/> San Bernardino |
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| <input type="checkbox"/> Sonoma            | <input type="checkbox"/> Stanislaus    | <input type="checkbox"/> Sutter      | <input type="checkbox"/> Tehama          | <input type="checkbox"/> Trinity    | <input type="checkbox"/> Tulare         |
| <input type="checkbox"/> Tuolumne          | <input type="checkbox"/> Ventura       | <input type="checkbox"/> Yolo        | <input type="checkbox"/> Yuba            |                                     |   |

**Project Cost Estimate**

FOR OFFICE USE ONLY:		Version # _____	APP # _____
<b>APPLICANT NAME :</b>	Placer County Department of Public Works		
<b>PROJECT TITLE :</b>	Planning	<b>PROJECT NUMBER (Division use only) :</b>	G18-03-48-P01
<b>PROJECT TYPE :</b>	<input type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input checked="" type="checkbox"/> Planning		
<b>PROJECT DESCRIPTION :</b>			

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
<b>DIRECT EXPENSES</b>							
<b>Program Expenses</b>							
<b>1</b>	<b>Staff</b>						
	1. Staff-Project Manager	115.0000	73.140	HRS	6,308.33	2,102.68	8,411.01
	2. Staff-Senior Engineer	12.0000	75.820	HRS	682.38	227.62	910.00
	3. Staff-Drafter	12.0000	20.700	HRS	186.00	62.00	248.00
<b>Total for Staff</b>					<b>7,176.71</b>	<b>2,392.30</b>	<b>9,569.01</b>
<b>2</b>	<b>Contracts</b>						
	1. Contracts-Plan Consultant	1.0000	150000.000	EA	112,500.00	37,500.00	150,000.00
<b>3</b>	<b>Materials / Supplies</b>						
<b>4</b>	<b>Equipment Use Expenses</b>						
<b>5</b>	<b>Equipment Purchases</b>						
<b>6</b>	<b>Others</b>						
<b>Total Program Expenses</b>					<b>119,676.71</b>	<b>39,892.30</b>	<b>159,569.01</b>
<b>TOTAL DIRECT EXPENSES</b>					<b>119,676.71</b>	<b>39,892.30</b>	<b>159,569.01</b>

Project Cost Estimate for Grants and Cooperative Agreements Program - 2018/2019  
 Agency: Placer County Department of Public Works  
 Application: Planning

3/2/2019

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
<b>INDIRECT EXPENSES</b>							
<b>Indirect Costs</b>							
1	<b>Indirect Costs</b>						
	1. Indirect Costs-Indirect Costs - Staff Time	1.0000	12377.360	EA	1,071.12	11,306.24	12,377.36
<b>Total Indirect Costs</b>					1,071.12	11,306.24	12,377.36
<b>TOTAL INDIRECT EXPENSES</b>					1,071.12	11,306.24	12,377.36
<b>TOTAL EXPENDITURES</b>					<b>120,747.83</b>	<b>51,198.54</b>	<b>171,946.37</b>

Project Cost Summary for Grants and Cooperative Agreements Program - 2018/2019  
 Agency: Placer County Department of Public Works  
 Application: Planning

3/2/2019

	Category	Grant Req.	Match	Total	Narrative
<b>DIRECT EXPENSES</b>					
<b>Program Expenses</b>					
1	Staff	7,176.71	2,392.30	9,569.01	
2	Contracts	112,500.00	37,500.00	150,000.00	
3	Materials / Supplies	0.00	0.00	0.00	
4	Equipment Use Expenses	0.00	0.00	0.00	
5	Equipment Purchases	0.00	0.00	0.00	
6	Others	0.00	0.00	0.00	
<b>Total Program Expenses</b>		119,676.71	39,892.30	159,569.01	
<b>TOTAL DIRECT EXPENSES</b>		119,676.71	39,892.30	159,569.01	
<b>INDIRECT EXPENSES</b>					
<b>Indirect Costs</b>					
1	Indirect Costs	1,071.12	11,306.24	12,377.36	
<b>Total Indirect Costs</b>		1,071.12	11,306.24	12,377.36	
<b>TOTAL INDIRECT EXPENSES</b>		1,071.12	11,306.24	12,377.36	
<b>TOTAL EXPENDITURES</b>		<b>120,747.83</b>	<b>51,198.54</b>	<b>171,946.37</b>	

## Evaluation Criteria

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### 1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: 2

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- 76% or more (10 points)  
 66% - 75% (7 points)  
 51% - 65% (5 points)  
 36% - 50% (4 points)  
 26% - 35% (2 points)  
 25% (Match minimum) (No points)

### 2. Planning Project - Q 2.

#### A Planning Project (Page 1) - Q 2.

2. The Planning Project will address the following: 3

(Check all that apply)

- Potential effects of OHV Recreation on special-status species habitats  
 Potential effects of OHV Recreation on cultural resources  
 Potential effects of OHV Recreation on soil conditions  
 Potential effects of OHV Recreation on water quality  
 Potential effects of OHV Recreation on other recreation uses  
 Potential effects of OHV Recreation on adjacent lands  
 Potential impact to relationships between OHV Recreation and local residents  
 Toxic or hazardous materials within a Project Area or adjacent property that may impact OHV Recreation  
 Potential offsite impacts relative to the Project Area (e.g., sound, fugitive dust, runoff)  
 Trail issues such as traffic patterns, trails closures, appropriate uses, etc.

#### B. Planning Project (Page 2) - Q 2.

Provide a detailed explanation for each statement that was checked:

Potential effects of OHV Recreation on water quality will be one of the criteria assessed in the plan to identify most needed improvement. User conflicts between OHV and other recreation uses is a main topic of study in the plan. The plan will collect user data and surveys from users of different types to assess where these conflicts are occurring and come up with proposed solutions. The impacts of OHV Recreation access on adjacent lands will be evaluated as part of the planning process. Potential impact to relationships between OHV Recreation and local residents will be assessed and is a main focus of this plan. These conflicts are prevalent in our area and the goal is to find ways to avoid these conflicts. This includes the potential offsite impacts relative to the Project Area (e.g., sound, fugitive dust, runoff).

(Check the one most appropriate)

- 6 or more items checked (4 points)  
 4 to 5 items checked (3 points)  
 2 to 3 items checked (2 points)  
 1 or no items checked (No points)

**3. Motorized Access - Q 3.**

3. The Project is intended to lead to improved facilities that provide motorized access to the following nonmotorized recreation opportunities (Respond ONLY if Planning Project involves road(s) or trails(s)): 6

(Check all that apply) - Scoring: 2 points each, up to a maximum of 6 points

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Camping | <input type="checkbox"/> Birding  |
| <input checked="" type="checkbox"/> Hiking  | <input checked="" type="checkbox"/> Equestrian trails                         |
| <input type="checkbox"/> Fishing            | <input checked="" type="checkbox"/> Rock Climbing                             |
| <input type="checkbox"/> Hunting            | <input checked="" type="checkbox"/> Other (specify) [skiing, mountain biking] |

Provide a detailed explanation for each statement that was checked:

The lack of access points in the current inventory leaves motorized users less capable of utilizing the vast non motorized recreation opportunities the Lake Tahoe area has to offer. This includes forest lands that can be used for camping, a plethora of hiking, equestrian and biking trails, rock climbing areas, and backcountry skiing areas.

**4. Public Input - Q 4.**

4. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following:

(Check all that apply)

- The Applicant initiated and conducted publicly noticed meeting(s) with the general public to discuss Project (1 point)
- The Applicant held a meeting(s) with multiple distinct stakeholders separate from their general public meeting. (1 point)

Provide a detailed explanation for each statement that was checked. Identify date(s) of meetings, location(s), participants, how public was notified of the meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholder to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

**5. Stakeholder Input - Q 5.**

5. If the Project were approved, the planning process will incorporate stakeholder input for the entirety of the Project performance period: 5

(Check the one most appropriate)

- No (No points)
- Yes (5 points)

If "Yes" list each stakeholder separately and explain how stakeholders' input will be beneficial to the Project:

Tahoe Regional Planning Agency - Extensive involvement in recreation, transportation and water quality in the Tahoe Basin. Town of Truckee - Neighboring town with large population of recreation users. USFS - Land owner. CA State Parks - Land owner. Tahoe City Public Utility District - The TCPUD has ownership and/or maintenance of trails and recreation centers in the Tahoe City and west shore areas. North Tahoe Public Utility District - The NTPUD has ownership and/or maintenance of trails and recreation centers in the north shore area. Northstar Community Services District - The NCSD has ownership and/or maintenance of trails and recreation centers in the Northstar Martis area Tahoe Backcountry Alliance, Sierra Snomobile Foundation, Tahoe Mountain Bike Association, Tahoe Rim Trail Association - Nonprofit groups that have vital public input on user group needs.

**6. Utilization of Partnerships - Q 6.**

6. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHMVR Division, subcontractors or any participant being paid by this OHV Grant or Cooperative Agreement. 4

(Check the one most appropriate)

- 4 or more (4 points)  
 2 to 3 (2 points)  
 1 (1 point)  
 None (No points)

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project:

TRPA - County will coordinate with TRPA and their Corridor planning efforts

USFS - As a property owner, partnership with the USFS will be essential. The County will include USFS in their plan process for input.

CA State Parks - As an additional key property owner partnership with State Parks will also be essential, and they will be included in the plan process.

Town of Truckee - The Town of Truckee is a major population source for users and by partnering and reaching out via their public process we will ensure we meet the needs of their constituents.

**7. Sustain OHV Opportunity - Q 7.**

7. The Planning Project sustains OHV Opportunity in the following manner:

(Check all that apply)

- Project will develop management plans for existing OHV Opportunity (6 points)  
 Project will complete environmental review for an OHV Development Project (5 points)  
 Project supports development of OHV Opportunities within 60 miles of incorporated city (5 points)  
 Project will develop a system of designated OHV routes within an existing OHV Opportunity (4 points)

Provide a detailed explanation for each statement that was checked:

**8. Creation of a new OHV Opportunity - Q 8.**

8. If successful, would the Project lead to the creation of a new OHV Opportunity within the jurisdiction of a Land Manager that does not currently provide OHV Opportunity? 0

(Check the one most appropriate)

- No (No points)  
 Yes (20 points)

Provide a detailed explanation for the "Yes" response:

## Attachments Index

FOR OFFICE USE ONLY:      Version # _____      APP # _____
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#	Section	Title	File Name
1	Planning	Project Schedule.pdf	<a href="#">22263_0_Project Schedule.pdf</a>